

Hawke's Bay Biodiversity Trust Board Meeting Minutes
Mohaka Room, Hawke's Bay Regional Council, Dalton Street, Napier
20 April 2021, 10.00am – 1.00pm

Attendees: Charles Daugherty (Chair), James Palmer (arrived 10.27am), James Buwalda, Mike Halliday, Natalie de Burgh, Debbie Monahan (GM) and Sarah Reddish (AM).

Apologies : Kay Griffiths, Mark Ericksen, Des Ratima

Minutes: Sarah Reddish, Administration Manager (AM)

Meeting commenced at 10.23am

Minutes

1. Welcome/Karakia/Notices

The Chair welcomed the Board.

2. Board Only Time

3. Board Register of Interests

No amendments.

4. Minutes of 16 February 2021 meeting

The minutes of the previous Trust Board meeting held on 16 February 2021 were confirmed by the Board as a true and accurate record of the meeting.

Moved – James Buwalda

Seconded – Mike Halliday

All in favour

5. Minutes Action List

An update was given on each item on the action list. All items were completed, except for work on the Statement of Investment and Objectives which is in progress and on track.

6. SSG Implementation discussion

The Board members present discussed the implementation of the SSG and the Pending SSG and which two Trust Board members would sit on the Pending SSG.

Motion: Des Ratima and James Buwalda were nominated as the two Trust Board members on the pending SSG, James Buwalda through until the AGM in October 2021, and Des Ratima to through to the AGM in October 2022.

Moved – Charles Daugherty

Seconded – Mike Halliday

All in favour

It was agreed that this decision would be circulated to the full board to get the support of those Trustees who were not present at this meeting.

Discussion was had around the full make-up of the Pending SSG, including possible Chair options.

7. Board Paper – Expert Advisory Panel

The Board discussed a draft Terms of Reference relating to the concept of establishing a Biodiversity Expert Advisory Panel to provide community groups, including Māori Post-Settlement Governance groups, access to appropriate experts to assist with biodiversity project design and completion.

Other options and suggestions to the approach in the ToR were raised with the Board forming the view that at this time, our priority should be on making appropriate connections where required and building up a register of appropriate people and their expertise.

The Board noted that no budget provisions had been made for such a panel, and the potential costs could be substantial and well beyond our present means.

8. Board Paper – Internal Policy on Making Submissions

The Board reviewed and discussed the Internal Policy on Making Submissions.

The Board adopted the Internal Policy on Making Submissions, as per agreed amendments.

Moved – James Buwalda

Seconded – Mike Halliday

All in favour

9. Monthly Operations Report – March 2021

Taken as read.

10. Work Plan – April 2021

Taken as read.

11. Health and Safety

Nothing to report.

12. Chair’s Report

The Chair updated the Board on engagements over the past couple of months and future events and work planned.

13. Biodiversity Guardians of HB Update

An update was given on the recent activities of the Guardians, with a focus on the SSG.

14. Any other business

Nil

16. Meeting Evaluation

Meeting concluded: 11.45am