

**DRAFT Hawke's Bay Biodiversity Trust Board Meeting Minutes**  
**Hinerakau Meeting Room, Havelock North Library**  
**21 June 2022, 10.00am**

**Attendees:** Charles Daugherty (Chair), James Buwalda, James Palmer, Natalie de Burgh, Mike Halliday, Debbie Monahan (GM) and Sarah Reddish (AM).

**Apologies :** Mark Ericksen

**Minutes:** Sarah Reddish, Administration Manager (AM)

Meeting commenced at 10.05

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## Minutes

**1. Welcome**

The Chair welcomed the Board.

**2. Apologies – Mark Ericksen**

**3. Board Only Time**

**4. Board Register of Interests**

No updates.

**5. Minutes and Action List of 22 March 2022 meeting**

The minutes of the previous Trust Board meeting held on 22 March 2022 were confirmed by the Board as a true and accurate record of the meeting.

**Moved** – James Palmer

**Seconded** – Mike Halliday

**All in favour**

### Actions

Both actions from the March 2022 meeting were completed.

**6. Board Paper: Trustees**

The Trust Board is to consist of between five and nine trustees, one of which is the Chief Executive of the Hawke's Bay Regional Council (HBRC) and two of which are representatives of the Strategy Stewardship Group (SSG) of Biodiversity Hawke's Bay Incorporated. This means that a minimum of two and maximum of six trustees are appointed by the Trust Board.

With the current trustees in place, the Trust Deed allows up to a further three trustees to be appointed to the Trust Board. The current trustees had a discussion around future trustees and were encouraged to keep the discussion active over the coming months, ideally with the identification and appointment of suitable trustees to take place so the new appointees can commence their terms following the Trust Board Annual General Meeting in October 2022.

**Motion:** The Board approved the proposed process for appointing trustees.

**Moved** – James Palmer

**Seconded** – Mike Buwalda

**All in favour**

**7. Forsyth Barr Update**

We are in the final stages of setting up the investment portfolio with Forsyth Barr and once complete, Forsyth Barr will be acknowledged on the Biodiversity HB website.

**8. SSG Engagement Committee Update**

Natalie gave an update on the successful inaugural Beautiful Bay in May campaign, in conjunction with the National Aquarium of NZ, and Biodiversity Week celebrated in conjunction with the Hawke's Bay Airport, 30 May – 5 June.

Natalie also introduced two upcoming events that the SSG Engagement Committee are working on – the Hawke's Bay Biodiversity Action Plan 2021 – 2025 engagement launch and a fundraising event in 2023.

Conservation Week (5-11 September) was discussed and it was agreed that it was the domain of the SSG to look at how we can work alongside other groups and organisations to highlight this week.

**9. Projects Committee Update**

Mike gave an update on 2022 Biodiversity Hawke's Bay Grant funding round. The grant was funded again this year by HBRC and DOC, with seven successful recipients.

The Board discussed funding the grant long-term and how to increase the funding pool for future years.

**10. Health & Safety**

Nothing to report

**11. Any other business**

Nil

**12. Meeting concludes**

Meeting concluded: 11.25am

Next Trust Board meeting and AGM: 18 October 2022