

DRAFT Hawke's Bay Biodiversity Trust Board Meeting Minutes
Meeting held via Zoom, 18 October 2022

Attendees: Charles Daugherty (Chair), James Buwalda, James Palmer, Natalie de Burgh, Mike Halliday, Debbie Monahan (GM) and Sarah Reddish (Administration Manager).

Apologies: Mark Ericksen

Minutes: Sarah Reddish

Meeting commenced at 11.35am

Minutes

1. Welcome

The Chair welcomed the Board.

2. Apologies

Mark Ericksen

3. Board Only Time

Not required

4. Board Register of Interests

No updates.

5. Minutes and Action List of 21 June 2022 meeting

The minutes of the previous Trust Board meeting held on 21 June 2022 were confirmed by the Board as a true and accurate record of the meeting.

Moved – James Buwalda

Seconded – James Palmer

All in favour

Actions

All three actions from the October 2022 meeting were completed.

6. Trust Board membership and leadership (verbal update by Charles)

The Board discussed board membership and recruitment. Charles shared details about a proposed new trustee, Alice Tregunna.

Motion: Alice Tregunna join the HB Biodiversity Trust Board as a new trustee, effective immediately.

Moved – Charles Daugherty

Seconded - Mike Halliday

All in favour

7. Forsyth Barr (verbal update by Debbie)

A portion of the endowment fund has now been invested with Forsyth Barr. Forsyth Barr have invested the funds with zero charge for their time and have been acknowledged on the Biodiversity HB website accordingly.

8. SSG Engagement Committee (verbal update by Natalie)

The Board were given an update on the successful Action Plan launch held earlier in October, and an outline of future events proposed for 2023.

9. 2023 Meeting dates

Under the rules of the Trust Deed, the Trust must meet a minimum of three times per financial year, and these dates will be scheduled for March, June, and October 2023.

10. Health & Safety

Nothing to report

11. Any other business

- i) The Board noted the appointment of Natalie de Burgh and James Buwalda by the Strategy Stewardship Group (SSG) to continue as the SSG representatives on the Trust Board.
- ii) The Board noted that the Operations team have been successful in securing funding through Matariki Tu Rakau to support a living (planted) memorial for Des Ratima in Whakatu.

12. Meeting concludes

Meeting concluded: 12.15pm

Next Trust Board meeting: TBC